



Job Title: Public Engagement and Learning Officer

Salary: £25,000 per annum

Contract: Employed Fixed Term to March 2022

Location: Based at Sunderland Museum and Winter Gardens

Introduction

Sunderland Culture is seeking a Public Engagement and Learning Officer, with a strong passion for contemporary visual arts, to work as part of the programme and learning team at Sunderland Museum and Winter Gardens and Northern Gallery for Contemporary Art.

The new post will play a key role in delivering exhibitions and creative learning projects, as part of our National Partners Programme working closely with the Arts Council Collection, Firstsite Gallery in Colchester and Newlyn Art Gallery.

About Sunderland Culture

Sunderland Culture is firmly place-focussed in its creative and cultural ambition. We work across the city to ensure the power of great art, culture and creativity is harnessed for the benefit of Sunderland, its residents and visitors and work created here is showcased internationally.

Our mission is to improve life for everyone in Sunderland through culture. We will achieve this through 3 strategic ambitions:

1. **Ensure an excellent, diverse artistic and heritage offer**
 - a. Develop our national reputation in glass, photography and contemporary visual art.
 - b. Dissolve the boundaries between our cultural institutions enabling us to present diverse, challenging, high quality art in the place of greatest impact.
 - c. Nurture talent, creative resilience, collaboration and risk within the work produced in the city and by our own creative sector.
 - d. Capture the energy and legacy of the 2021 bid to raise the profile of Sunderland as a cultural city.

2. **Encourage everyone to get involved**

- a. Grow our current audiences through a joined up artistic, learning and communication strategy, smart use of data and digital.
 - b. Create an inspiring, engaging and quality-driven children and young people's programme that boosts engagement and attainment.
 - c. Work in partnership with other sectors in the city to ensure the programme is responsive to the needs of the city.
3. **Secure a revitalised, joined up and accessible cultural infrastructure**
- a. Develop robust and sustainable operating model for Sunderland Culture.
 - b. Work in partnership to develop a series of new facilities and cultural hubs for the city.

Sunderland Culture brings together the individual artistic and cultural strengths of our key venues:

- Northern Gallery for Contemporary Art
- Sunderland Museum & Winter Gardens
- Arts Centre Washington
- The Fire Station

How to apply

For further information or to request an application form, please email Jo.Cunningham@sunderland.gov.uk

The deadline for applications is 20th May 2019. Interviews will take place in Sunderland on Thursday 13th June 2019

Job Description

Job Title:	Public Engagement & Learning Officer
Reports to:	Public Engagement and Learning Manager, Sunderland Museum and Winter Gardens
Salary:	£25,000
Working hours:	Full time
Terms:	Fixed Term till March 2022
Location:	Sunderland Museum & Winter Gardens
Main purpose of role:	<p>The Public Engagement & Learning Officer will help deliver a 3-year programme of exhibitions, creative learning projects and events, as part of our National Partners Programme working closely with the Arts Council Collection, Firstsite, in Colchester, Essex and Newlyn Art Gallery in Newlyn, Cornwall.</p> <p>Based at the Sunderland Museum and Winter Gardens but also working with colleagues from Northern Gallery for Contemporary Art and across the Sunderland Culture team, the post will support the development and delivery of our learning programmes for contemporary visual art.</p>

**Key Tasks and
Responsibilities:**

The following is typical of the duties the post-holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- Under the direction of the Public Engagement & Learning Manager, to support the development of an inclusive and comprehensive learning and engagement programme for audiences (in venues and outreach) to engage with the programme of Arts Council Collection exhibitions and special projects.
- Work closely with curatorial and exhibition colleagues at Sunderland Museum and Winter Gardens and Northern Gallery for Contemporary Art and within the wider Sunderland Culture team to ensure the delivery of joined up creative and learning programme for contemporary visual art
- To liaise with cultural and educational partners and volunteers within and external to the Sunderland Culture team to plan and promote learning and outreach activities and digital content.
- Lead on the development of bespoke learning and engagement resources for the project (this may involve commissioning external contractors to deliver specific resources/programme).
- To provide reports, statistics and feedback on learning and outreach activity, including keeping accurate figures of service uptake and performance and preparing reports as required by Sunderland Culture and/or Arts Council Collection.
- To liaise with Arts Council collection staff and peers at the two other National Partners; Firstsite, Colchester and Newlyn Art Gallery, attending meetings as required.

	<ul style="list-style-type: none"> ● To participate in the initiation and preparation of exhibitions, displays and other forms of interpretation as required. ● To work with communications and development staff to promote the exhibitions, events and activities. ● To keep abreast of developments in the field of learning generally (e.g. changes to the national curriculum) and their specialist subject(s) specifically. ● Contribute to the broader Sunderland Culture Learning and Engagement Team workplans as required ● To assist in maintaining a healthy, safe and secure environment and to act in accordance with Sunderland Culture’s Safeguarding and other policies and procedures. ● Work within the context of Sunderland Culture’s Equal Opportunities policy and all other Sunderland Culture policies.
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Special circumstances:	<p>Able to work outside normal working hours (evenings and weekends when necessary)</p> <p>To have or be prepared to apply for DBS enhanced disclosure if necessary</p>
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Part B: Person Specification

Key competencies	Essential	Desirable	Assessed by
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<p>Qualifications and Professional Membership</p>	<ul style="list-style-type: none"> • Degree or equivalent qualification in a relevant subject or demonstrable experience of working within learning and/or outreach within museums, galleries or the cultural/heritage sector. 	<ul style="list-style-type: none"> • Teaching, museum studies, community education, youth work or other relevant qualification. • Arts Award Advisor trained 	<p>Application and Interview</p>
<p>Knowledge and Experience</p>	<ul style="list-style-type: none"> • Demonstrable experience of delivering learning projects from museum/gallery objects, collections and displays • Knowledge of contemporary visual arts • Experience of working with diverse groups across a range of ages and abilities including schools and community/partner engagement. • Experience of developing learning content to meet the needs of the 	<ul style="list-style-type: none"> • Understanding of the current cultural landscape and developments within Sunderland and the North East. • Knowledge of evaluation and monitoring tools and techniques 	<p>Application and Interview</p>

	<p>National Curriculum and/or other strategies in respect of art or a related subject.</p> <ul style="list-style-type: none"> • Experience of recruiting and managing freelance artist, contractors and volunteers. • Experience of working in partnership. • Able to work on own initiative and with supervision and as part of a team. • Able to undertake research and to plan, budget, deliver and evaluate successful learning and outreach activities, events and projects. • Experience of project/programme evaluation. • Effective verbal and written communication skills. • Good ICT skills including Microsoft Office packages. 		
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	<ul style="list-style-type: none"> • Excellent organisational skills. • Commitment to learning from museum, gallery and archive collections. 		
Personal Qualities	<ul style="list-style-type: none"> • Ability to inspire confidence and support others. • Committed to working effectively and supportively in a team. • Enthusiasm and ability to work creatively. • Highly motivated and able to work in an accountable system and to deadlines. • Committed to Equal Opportunities and anti-discriminatory practice. 		Application and Interview
Special requirements	<ul style="list-style-type: none"> • Able to work outside of normal working hours (evenings and weekends when necessary). • To have or be prepared to apply 	<ul style="list-style-type: none"> • 	Application and Interview

	for DBS enhanced disclosure if necessary.		
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